**Speech I Syllabus**

**Mrs. Acton**

**Room 104**

**Course Description**

Speech I is a semester long course for high school students and is designed to provide students with the basic skills of oral communication (including the communication process, speech production and delivery, and critical listening).The speech curriculum is designed to provide an opportunity for students to understand the importance and variety of speech communications in a modern world, and to become aware of the processes and mechanisms of speech, thereby gaining the ability to control these processes and mechanisms for the achievement of their goals.

**Prerequisites**

None

**Weight**

1.2

**Required Speeches**

Interview, speech to inform, demonstration, speech to persuade, oral interpretation, impromptu, special occasion, debate, and several other mini-speeches.

**Required Supplies**

Obtain the following for this class:

 1 ½ to 2 inch binder

 Loose leaf paper

 1 package divider tabs

 Note cards (and possibly a note card case)

**Daily Required Materials**

Speech binder, pen or pencil, and any research materials or handouts for speech writing.

**Arrival Procedures**

Upon arrival students will immediately begin working on the bell ringer found on the Promethean board and wait for further instruction.

**Homework Policy**

All assignments are to be completed the following class day unless another date is given. Students failing to complete assignments will receive a 25% deduction from the total number of earned points on the first day late. Assignments will receive a 0 point value on the second day or after. Homework coupons may not be used on speeches.

Absent students will have *one* school day to complete missed work for each day missed.

**Grades and Evaluation**

Mrs. Acton will follow the Rock Port R-II grading scale. Student evaluation will be based on teacher observation, assignments, classroom participation, speeches, and assessments.

**Rules/Expectations**

1. Be in your assigned seat when the bell rings with **all** books and materials.
2. Place cell phones in the basket by the door.
3. Raise hand and wait for permission to speak.
4. Follow directions the first time given.
5. Show respect to teacher and peers by showing good listening behaviors, maintaining appropriate voice levels, and completing tasks during independent work time.
6. Don’t throw away trash during class.
7. All chair legs must be on the floor (no leaning back).
8. Wait to be dismissed by the classroom teacher, not the bell.
9. Complete all assignments for the next class day unless specified.

**Tardiness**

Students must have a pass from the previous hour’s teacher or from the office when arriving late to class. Students without a pass will be given an unexcused tardy. Students who do not bring the appropriate materials to class will also be counted tardy.

**Restroom and Fountain Privileges**

In general students should take bathroom and fountain breaks during the passing bell time. Students will be allowed three restroom or fountain passes per quarter, as I do understand that there is a need for these breaks. Pass coupons will be issued at the beginning of each quarter.

**Teacher-Parent Collaboration**

Parents and teachers are an important team. Together we can ensure student success. Please work with your child to help ensure that all homework is completed each day. Please feel free to call or email me with any questions or concerns you might have over your child’s progress. I am available both before and after school and by appointment.

**Contact Information**

Mrs. Kerri Acton

Phone: 660-744-6292, ext. 104

Email: kacton@rockport.k12.mo.us

Please sign this syllabus, which will be kept in the student’s binder as an agreement to the above mentioned rules, expectations, and procedures.

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Student

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Parent (s) Date

 **Preferred parent email and phone number:**